

WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council
was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane,
Wymeswold on Monday 4th March 2024 at 7:00pm. Parishioners were welcome to attend
in person OR via Zoom.

Attendees: Cllr Laura Mills (Chair), Cllr Richard Higgins (Vice Chair), Cllr Adrian Cooke, Cllr David Albert, Cllr David Nottingham, Cllr Andrew Wright, Cllr Janet Beaumont, and Clare Higgins (Clerk).

Attendees via Zoom: County Cllr Richard Shepherd.

1. **Apologies:** None.
2. **Declarations of Interest or Requests for Dispensation:** None.
3. **Public Participation (limited to 15 minutes):** None.
4. **Approval of previous minutes:** The meeting approved minutes from the WPC meeting held on Monday 5th February 2024.
5. **Leicestershire County Council Report (LCC):** County Cllr Richard Shepherd attended the meeting via Zoom and reported to the Council that the Spring Edition of the County Council's residents' newsletter, Leicestershire Matters, is now being circulated. He also informed the Council that a number of meetings are due to take place between the involved organisations following the recent flooding. County Cllr Richard Shepherd also referred the Council to the regular LCC news updates that he sends to the Cllrs for their information.
6. **Charnwood Borough Council Report (CBC):** Borough Cllr Jenny Bokor was not present at the meeting.

County Cllr Richard Shepherd left the meeting via Zoom at 7.20pm.

7. **Police Report:** No report was received. Contact will be made with the North Charnwood PCSO team to ascertain whether these reports are being continued.

8. Accounts/Finances:

- a) Expenditure for March (payment of February invoices) was approved by the Council and was signed off by Cllr Richard Higgins (Vice Chair). It is detailed in the table below:

March 2024	06/03/2024	Clare Higgins Salary - February 2024	n/a	
	06/03/2024	HMRC NI Contributions - Clare Salary - January to February 2024	n/a	£12.64
	06/03/2024	Richard Higgins Expenses - Zoom - February Invoice 2024	£2.40	£14.39
	06/03/2024	Richard Higgins Expenses - Parish Council Mobile Phone - February Invoice 2024	n/a	£8.58
	06/03/2024	Total Energies G&P Collections - February Invoice 2024	£5.29	£110.98
	06/03/2024	WaterPlus Ltd - Sports Pavilion - February Invoice 2024	n/a	£15.21
	06/03/2024	WaterPlus Ltd - Cemetery - February Invoice 2024	n/a	£8.56
	06/03/2024	Morgan Fire Protection Limited - Sports Pavilion Fire Alarm Service - January Invoice (received late) 2024	£40.78	£244.72
	06/03/2024	Easyspace Domain Yearly Billing Fee (Village Website) - April Invoice (received early) 2024	£7.02	£42.12
	06/03/2024	Roma Landscapes Limited - Treeworks - February Invoice 2024	£44.00	£264.00
	06/03/2024	LRALC Limited - February Training Course - February Invoice 2024	n/a	£80.00
			£99.49	£1,651.70

Signed and dated by: *Richard Higgins* 04/03/2024

b) Bank Reconciliation and position:

March - Bank	
Bank Opening Balance	£17,634.94
Spend (February Invoices paid in March)	£1,651.70
Income (for February) – Cemetery Fees	£550.00
Anticipated Closing Balance for March (correct at time of the meeting)	£15,983.24

- c) No quotes received from suppliers/contractors this month.
- d) Following a detailed discussion regarding matters concerning both the Parish Council and the Parochial Church Council (PCC) it was agreed that Cllr Beaumont would meet with representatives of the PCC to clarify any outstanding matters. This would be followed by a letter from the Chair to confirm future arrangements.
- e) The Council discussed the possible options for the use of the Coronation donation and concluded that it will be donated to the PCC.

9. Approval of updated Standing Orders document: This was approved by the Council and will be published on the village website.

10. Approval of updated Financial Regulations document: This was approved by the Council and will be published on the village website.

11. Approval of updated Payments Practices document: This was approved by the Council and will be published on the village website.

12. Reapproval of WPC Grievance Policy and next review date: This was reapproved by the Council with the next review date of June 2028, and will be published on the village website.

13. Reapproval of WPC Complaints Procedure and next review date: This was reapproved by the Council with the next review date of June 2027, and will be published on the village website.

14. Reapproval of WPC Memorial Bench Policy and next review date: This was reapproved by the Council with the next review date of October 2028, and will be published on the village website.

15. Review of internal control/ risk and approval of updated Annual Risk Assessment document: The Council reviewed and approved as adequate its internal control/risk and approved the Annual Risk Assessment document which will be published on the village website.

16. Actions for Councillors: The Council reviewed and updated the actions for Councillors for this month.

17. Risk Assessments:

- a) The Monthly Washdyke and Sports Field Risk Assessment for February was performed by Cllr Mills; the circular play swing was noted to have some fraying on the edges which will be monitored going forward and will be repaired as necessary.

18. Planning Applications and Appeals:

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
P/24/0194/2	<p>Proposal: Discharge of Conditions 8 (Lighting), 11 (Construction Traffic Management Plan), 13 (Travel Plan) and 14 (Schedule of Energy Efficient Measures) of Planning Application ref: P/22/1728/2 (Proposed erection of 21 industrial units (Class B2/B8 and E(g)) with associated site works incorporating access, parking, delivery vehicle turning areas and landscaping).</p> <p>Location: Land South of Wymeswold Industrial Estate, Wymeswold Lane, Wymeswold, Leicestershire.</p> <p>Resolved: Not to comment on this application.</p>	04/03/2024	22/02/2024
P/24/0195/2	<p>Proposal: Discharge of Conditions 3 (Landscaping) and 6 (Tree and Hedgerow Protection Plan) of Planning Application ref: P/22/1728/2 (Proposed erection of 21 industrial units (Class B2/B8 and E(g)) with associated site works incorporating access, parking, delivery vehicle turning areas and landscaping).</p> <p>Location: Land South of Wymeswold Industrial Estate, Wymeswold Lane, Wymeswold, Leicestershire.</p> <p>Resolved: Not to comment on this application.</p>	04/03/2024	22/02/2024
P/24/0200/2	<p>Proposal: Discharge of Conditions 15 (Surface Water Drainage), 16 (Construction Surface Water Management) and 17 (Surface Water Drainage System Maintenance) of Planning Application ref: P/22/1728/2 (Proposed erection of 21 industrial units (Class B2/B8 and E(g)) with associated site works incorporating access, parking, delivery vehicle turning areas and landscaping).</p> <p>Location: Land South of Wymeswold Industrial Estate, Wymeswold Lane, Wymeswold,</p>	04/03/2024	22/02/2024

	Leicestershire.		
	Resolved: Not to comment on this application.		

19. Landscaping, Environment and Biodiversity:

- a) Cllr Cooke informed the Council that LCC should be placing the free marker posts for the village wildflower areas in the next month. Once in place the Council will review whether any further details need adding to them. He also reported that the verge outside Manor Court has been subject to some damage resulting from current works associated with the Dandara housing development. This will be communicated to Dandara.
- b) Cllr Cooke will bring quotes for the purchase of bird and/or bat boxes for the village to the next meeting for approval by the Council.

20. Cemetery:

- a) There was one resident interment of ashes in the Cemetery in March so far.

21. Section 106 and Village Projects:

- a) Cllr Nottingham updated the Council regarding S106 matters. He is compiling a set of quotes for possible new drainage on the Sports Field, and he is also investigating other options for use of the S106 funds. Cllr Higgins will contact Wymeswold Cricket Club regarding the planned installation of the artificial wicket.

22. Sports Pavilion, Playing Field and Washdyke:

- a) No updates from Councillors this month.
- b) The Council discussed the installation of a rubbish bin on the Washdyke, and it was agreed that further clarification would be sought from CBC regarding ownership and future liabilities.
- c) The Council discussed the communications regarding tree felling and maintenance. A plan of action was approved by the Council and will be followed in the future.

23. Clerk's Report:

- A list of contact details for parishioners to report a problem is on the village website, village noticeboard, and Christian Link along with a flood contacts page. The Council would actively encourage parishioners to report village issues using this contacts list.
- Leicestershire County Council - Parish and Communities Update: The Government has passed legislation that introduces a 'free allowance' for construction and demolition waste received at Recycling and Household Waste Sites from works undertaken by residents themselves. Steps will be taken to introduce the free allowance (two bags or one large item per week) from 1st January 2024. Existing charges shall apply to waste above the free allowances.
- In December 2023, LCC proposed a pilot to dim all streetlights by 30% between 8pm and 10pm, as part of an 18 month trial period. Implementation commenced in January 2024 and will take approximately 4 weeks for around 68,500 lights to be re-programmed across Leicestershire. The pilot will be carefully monitored on a regular basis to understand if there are any unintended consequences in relation to crime, the fear of crime, or serious accidents. There will be a report back to the Highways and Transport Overview and Scrutiny Committee after a 12-month period.
- A parishioner reported concerns about some sections of the roadside wall on Far Street which was referred to LCC on 11/01/2024 and directed to the Street Lighting

Team. It was also referred to the Highways Department on 16/01/2024. These have been logged by both departments.

- Charnwood Borough Council contacts for residents should they require help in advance of flooding. They are asking residents to call into their contact centre so that cases will be sent directly to the Contracts Manager and Head of Service so that Charnwood can keep a record of who is directly affected and authorise where the sandbags are being distributed. Residents can **request sandbags**, please **call**: 01509 263151 (Monday to Friday, 9am – 4pm); 01509 634567 (out of hours).
- Forthcoming Temporary Traffic Restriction Orders:
 - A46 Lifecycle Extension Work (LEW) scheme between Six Hills and Widmerpool - Work started on **25th September 2023** and is scheduled for completion by the **end of March 2024**.
 - East Road, Wymeswold – to allow M&J Evans, on behalf of Dandara Developments, to undertake S278 works to form a new junction, carriageway widening, right turn filter lane, street lighting and carriageway resurfacing. This will incorporate temporary overnight road closures. The duration of the restriction is not anticipated to exceed a period of **5 nights** commencing on the **04th March 2024**. **Closures are proposed to be in place between 20:00 and 06:00. Outside of these times there will be temporary traffic signals in place.**
 - Church Street, Wymeswold - to allow Ackroyd Construction Ltd to safely undertake works to rebuild the Church Wall. This will incorporate a temporary road closure. The duration of the restriction is not anticipated to exceed a period of **42 days** commencing on the **15th April 2024**.

24. Church Wall:

- a) Cllr Higgins informed the Council that the application for the Public Works Loan Board (PWLB) funding is being submitted this month.

25. Parishioner Queries:

- a) A parishioner reported that they had witnessed mini motorbikes/motor cross bikes being used in the Washdyke and highlighted their concern regarding public/child safety and whether they were permitted in a public area. It is the Council's understanding that this is not allowed and if parishioners witness this in the future, they should report it to the police on 101.

26. Items for further consideration: None.

The meeting closed at 8.50pm.

The next Wymeswold Parish Council Meeting will take place on Monday 8th April 2024 at 7pm unless advised otherwise.