

# WYMESWOLD PARISH COUNCIL MINUTES

A meeting of Wymeswold Parish Council was held both virtually via Zoom and in person at the Sports Pavilion on Burton Lane, Wymeswold on Monday 3<sup>rd</sup> June 2024 at 7:00pm. Parishioners were welcome to attend in person OR via Zoom.

**Attendees:** Richard Higgins (Acting Chair), Cllr Adrian Cooke, Cllr David Albert, Cllr David Nottingham, Cllr Andrew Wright, Cllr Janet Beaumont, and Clare Higgins (Clerk).  
**Attendees via Zoom:** County Cllr Richard Shepherd.

1. **Apologies:** It was resolved to approve apologies from: Cllr Laura Mills and Borough Cllr Jenny Bokor.
2. **Declarations of Interest or Requests for Dispensation:** None.
3. **Public Participation (limited to 15 minutes):** None.
4. **Approval of previous minutes:** The meeting approved minutes from the WPC Annual meeting held on Tuesday 7<sup>th</sup> May 2024.
5. **Leicestershire County Council Report (LCC):** County Cllr Richard Shepherd attended the meeting via Zoom and reported to the Council about the LCC policy of spraying perennial weeds in the road channels and footways of the highway twice a year, over a 4-6 week period, to arrest and control growth, preventing structural damage to highway assets. The process is not designed to achieve weed-free roads all year round. The first spray happens in May/June and the second spray in August/September. He also referred the Council to the regular LCC news updates that he sends to the Cllrs for their information, all of which are distributed to the Council.
6. **Charnwood Borough Council Report (CBC):** Borough Cllr Jenny Bokor was not present at the meeting.

County Cllr Richard Shepherd left the meeting via Zoom left the meeting at 7.10pm.

7. **Amendments to the WPC Financial Regulations document following the publication of NALC's Model Financial Regulations 2024:** The Council discussed details of relevant amendments required to be made to the WPC Financial Regulations. These regulations will be formally approved at the next meeting in July.
8. **Councillor Responsibilities:** The Council discussed and approved the roles and responsibilities of the Cllrs. These will be updated and published on the village website.
9. **Accounts/Finances:**
  - a) Expenditure for June (payment of May invoices) was approved by the Council and was signed off by Cllr Albert. It is detailed in the table below:



June 2024	28/06/2024	NEST Employer and Employee Pension Contribution Direct Debit payment - June 2024	n/a	£23.14
	05/06/2024	Clare Higgins Salary - May 2024	n/a	£837.28
	20/06/2024	HMRC NI Contributions - Clare Salary - April to May 2024	n/a	£12.76
	05/06/2024	Richard Higgins Expenses - Zoom - May Invoice 2024	£2.40	£14.39
	05/06/2024	Richard Higgins Expenses - Parish Council Mobile Phone - May Invoice 2024	n/a	£9.25
	05/06/2024	WaterPlus Ltd - Cemetery - May Invoice 2024	n/a	£9.67
	05/06/2024	WaterPlus Ltd - Sports Pavilion - May Invoice 2024	n/a	£21.09
	05/06/2024	Total Energies G&P Collections - May Invoice 2024	£4.41	£92.87
	05/06/2024	SSE - VAS Unmetered Electricity Supply (Rempstone and East Road) - May invoice 2024	£4.46	£26.77
	05/06/2024	Mark Munro Garden Maintenance - Cemetery/Churchyard - May Invoice 2024	n/a	£800.00
	05/06/2024	Roma Landscapes Limited - Mowing - May Invoice 2024	£143.00	£858.00
	05/06/2024	Sileby Athletic Football Club - Football Licence Fee Refund for 2023-2024 Season	n/a	£125.00
	05/06/2024	Ackroyd Electrical Services Ltd - St. Mary's Churchyard Wall Repair - May Invoice 2024	£4,383.21	£26,299.24
	05/06/2024	Anesco Ltd - Sports Pavilion Solar Panel Annual Maintenance Fee - May Invoice 2024	£35.93	£215.59
	05/06/2024	Clockwise Restorations LTD - VAT not charged on original March Invoice 2023 - April 2024	£160.00	£160.00
05/06/2024	Clockwise Restorations LTD - VAT not charged on original May Invoice 2023 - April 2024	£255.00	£255.00	
			<b>£4,988.41</b>	<b>£29,760.05</b>

Signed and dated by: *David Albert* 03/06/2024

- b) Bank Reconciliation and position: The spend in the table above (a) is combined across the 2 bank accounts detailed below:

<b>June – Bank (Current Account)</b>	
Opening Balance	£39,334.19
Spend (May Invoices paid in June)	£3,460.81
Income (for May) – LCC Mowing Reimbursement, Wymeswold Farmers Market Licence Fee and Cemetery Fees	£2,625.78
<b>Anticipated Closing Balance for June</b>	<b>£35,873.38</b>

<b>June – Bank (Project Account)</b>	
Opening Balance	£59,975.00
Spend (Churchyard Wall First Payment)	£26,299.24
Income	£0
<b>Actual Closing Balance for June</b>	<b>£33,675.76</b>

\*Please see the Appendix for the details of the actual finances in June, reflecting the movements that occurred after the meeting.

- c) No quotes were received from suppliers/contractors this month.

#### 10. Risk Assessments:

- a) The Monthly Washdyke and Sports Field Risk Assessment for May was performed by Cllr Mills; no action is required.

## 11. Planning Applications and Appeals:

Application Number	Proposal / Location	Comments Deadline	Distribution Date to Cllrs
P/24/0689/2	<p><b>Proposal:</b> Erection of detached garage.</p> <p><b>Location:</b> Wymeswold Hall, East Road, Wymeswold, Leicestershire, LE12 6ST.</p> <p><b>Resolved:</b> Not to comment on this application.</p>	22/05/2024	02/05/2024
P/24/0545/2	<p><b>Proposal:</b> Proposed change of use from horticultural use to agricultural use with associated external storage, wash bay area, part change of use of adjacent agricultural field for vehicular turning area and overflow storage, fencing to entire site and retention of 2no. storage containers, fuel tanks, CCTV system, lighting and access barrier and biodiversity net gain provision in adjacent field (Resubmission of Planning Application ref: P/23/0903/2.</p> <p><b>Location:</b> The New Barn, Rempstone Road, Wymeswold, Leicestershire, LE12 6UE.</p> <p><b>Resolved:</b> Not to comment on this application.</p>	27/05/2024	07/05/2024
P/24/0702/2	<p><b>Proposal:</b> Erection of single storey side and rear extensions, side dormer extension installation of window in existing rear gable; new raised flat roof in place of existing flat roof; installation of air source heat pump; change materials on front elevation; insert rooflights on front elevation and widen opening in front boundary wall.</p> <p><b>Location:</b> 3 Hoton Road, Wymeswold, Leicestershire, LE12 6UA.</p> <p><b>Resolved:</b> Not to comment on this application.</p>	28/05/2024	09/05/2024
P/24/0555/2	<p><b>Proposal:</b> Non-material amendment to planning permission P/21/2590/2 (Minor adjustment to elevation and window fenestration. Minor increase in extension footprint to enable the effective relocation of the kitchen. Minor adjustment to roof light arrangement. Minor internal layout adjustments).</p> <p><b>Location:</b> 57 London Lane, Wymeswold, Leicestershire, LE12 6UB.</p> <p><b>Resolved:</b> Not to comment on this application.</p>	29/04/2024	14/05/2024

<b>P/24/0504/2</b>	<p><b>Proposal:</b> Erection of temporary agricultural worker's dwelling with associated parking.</p> <p><b>Location:</b> Dungehill Farm, Wide Lane, Wymeswold, Leicestershire, LE12 6SE.</p> <p><b>Resolved:</b> Not to comment on this application.</p>	10/05/2024	21/05/2024
<b>P/24/0789/2</b>	<p><b>Proposal:</b> Discharge of Conditions 9 (Great Crested Newt License) of Planning Application ref: P/22/1728/2 (Proposed erection of 21 industrial units (Class B2/B8 and E(g)) with associated works incorporating access, parking, delivery vehicle turning areas and landscape)</p> <p><b>Location:</b> Land South of Wymeswold Industrial Estate, Burton Lane, Wymeswold, Leicestershire.</p> <p><b>Resolved:</b> Not to comment on this application.</p>	11/06/2024	28/05/2024

## 12. Landscaping, Environment and Biodiversity:

- a) Cllr Cooke informed the Council that the biodiversity team will be installing the bird and bat boxes around the village soon.
- b) The Council approved the quote of £48 for 8 village wildflower post signs produced by Simon Dunstan.

## 13. Cemetery:

- a) There are no upcoming burials/interments in June so far.

## 14. Section 106 and Village Projects:

- a) Cllr Nottingham reported that he will liaise with Cllr Beaumont and representatives from the Parochial Church Council (PCC) regarding getting a site survey completed in the Church for film/cinema equipment which could possibly access S106 funds. He is also still pursuing specifications and quotes for drainage of the Sports Field. Cllr Mills could not attend the meeting but is investigating the possibility of using the S106 funds for new play equipment for the Washdyke and will report back to the Council with the options and ongoing plan of action for this.
- b) The Council discussed the forming of a Neighbourhood Plan and resolved that this was not a feasible option at this time and would possibly be revisited in the future.

## 15. Sports Pavilion, Playing Field and Washdyke:

- a) No updates from Councillors this month.
- b) The Council discussed the issue of the Washdyke being used for parking for village events. It was agreed that because the Multi Use Games Area (MUGA), Zip Wire and playground equipment are used daily by children and villagers, parking may be an inherent public safety issue. Alongside this, the wildflower areas and new trees that have been planted there to improve biodiversity need to be protected. Furthermore, with the incredibly wet weather in the past months, vehicle parking also causes damage to the field which prevents the area from being mowed properly. The Council will liaise with the village groups who use the area for parking for their village events to discuss this before a final decision is

made.

- c) The Council discussed the state of the football pitch following the football season and approved that the Clerk would seek a quote for the refilling and reseeding of the goalmouths from our mowing contractor.

#### 16. Clerk's Report:

- A list of contact details for parishioners to report a problem is on the village website, village noticeboard, and Christian Link along with a flood contacts page. The Council would actively encourage parishioners to report village issues using this contacts list.
- Charnwood Borough Council contacts for residents should they require help in advance of flooding. They are asking residents to call into their contact centre so that cases will be sent directly to the Contracts Manager and Head of Service so that Charnwood can keep a record of who is directly affected and authorise where the sandbags are being distributed. Residents can **request sandbags**, please **call**: 01509 263151 (Monday to Friday, 9am – 4pm); 01509 634567 (out of hours).
- There is a special service to commemorate and remember the D-Day landings on Thursday 6<sup>th</sup> June at St. Mary's Church, Wymeswold.
- Forthcoming Temporary Traffic Restriction Orders:
  - a. Brook Street, Wymeswold between Paget Croft and Narrow Lane - to allow LCC to safely facilitate works on a concrete retaining wall. This will incorporate a temporary road closure. The duration of the restriction is not anticipated to exceed a period of **6 weeks** commencing on the **7<sup>th</sup> May 2024**.
  - b. Far Street, Wymeswold - to allow Severn Trent Water Ltd to undertake pipe renewal works due to water quality issues. The road is closed either side of properties 38 and 36 from today **3<sup>rd</sup> June 2024** for up to **5 days**.
  - c. Wysall Lane / Clay Street, Wymeswold - to allow LCC to undertake carriageway patching works. This will include temporary road closures as follows: **Wysall Lane** will be closed between the junction of Mushill Lane and Home Leys Way on **11<sup>th</sup> June** for **1 day**. **Clay Street** will be closed between the junction of Hoton Road and property 4 on **12<sup>th</sup> June** for **1 day**.

#### 17. Church Wall:

- a) Cllr Beaumont reported on the last Churchyard repair site meeting which she had attended. The Churchyard wall repair should be completed this week (weather permitting), and extra pointing will be done to strengthen other sections of the wall which is within the budget. Cllr Higgins informed the Council that funds had been received from the Public Works Loan Board (PWLB), and that the first invoice from the contractor was to be paid this month.

#### 18. Parishioner Queries: None.

**19. Items for future consideration:** The Parish Council noticeboard had been intended to be refurbished last year but the wet weather prevented that from happening. Because of this, the Clerk will investigate the possible options for a new noticeboard.

The meeting closed at 8.25pm.

The next Wymeswold Parish Council Meeting will take place on Monday 1<sup>st</sup> July 2024 at 7pm in the Sports Pavilion on Burton Lane unless advised otherwise.

## Appendix – Finance Actuals

The details below reflect the actual finance activities of the Council in the month. This is the result of a previously approved direct debit payment being taken from the bank account on a different date following the meeting, and one direct debit which has not been claimed (but accrued for), and the income received in the month.

June 2024	19/06/2024	NEST Employer and Employee Pension Contribution Direct Debit payment - June 2024	n/a	£20,714.00
	05/06/2024	Clare Higgins Salary - May 2024	n/a	£837.28
	05/06/2024	Richard Higgins Expenses - Zoom - May Invoice 2024	£2.40	£14.39
	05/06/2024	Richard Higgins Expenses - Parish Council Mobile Phone - May Invoice 2024	n/a	£9.25
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		<b>£4,988.41</b>	<b>£29,747.29</b>	

<b>June – Actual Bank (Current Account)</b>	
Opening Balance	£39,334.19
Spend (May Invoices paid in June)	£3,448.05
Income (June) – Cemetery Fees and Eon Next Feed In Tariff Payment	£352.32
<b>Actual Closing Balance for June</b>	<b>£36,238.46</b>

<b>June – Actual Bank (Project Account)</b>	
Opening Balance	£59,975.00
Spend	£26,299.24
Income (for June)	£0
<b>Actual Closing Balance for June</b>	<b>£33,675.76</b>